

LOUISIANA STATE MUSEUM

Intern Application Form

Interns enjoy a special opportunity to learn about a museum in a dynamic growth phase. The Museum strives to give interns meaningful, hands-on activities that lead to tangible results. Internships are open to both undergraduate and graduate students. No specific credentials or work experience is required. However, it is desirable that applicants have a strong interest in the subject areas covered by the Louisiana State Museum's mission and in museum work in general.

The Museum accepts interns at any time of the year. Schedules can be flexibly arranged depending on the Museum's needs and the intern's schedule. Interns during the summer are especially welcome. The deadline for summer internships, which usually occur from June through August, is annually on May 1.

Please submit your application via email at lsmeducation@crt.state.la.us or via mail at:

Baton Rouge

Education Curator
Louisiana State Museum – Capitol Park
660 North 4th Street
Baton Rouge, LA 70802

New Orleans

Education Curator
Louisiana State Museum – New Orleans
P.O. Box 2448
New Orleans, La. 70176

ABOUT YOU

First Name: _____
Last Name: _____
Address: _____
City: _____ State: _____
Zip Code: _____ Country: _____
e-mail address: _____ Day Phone: _____
Fax Number: _____

Please summarize your:

1. Work Experience:
2. Volunteer or Intern Experience:
3. Special Interests, Activities, etc.:

EDUCATION

1. Name of school you are currently enrolled: _____
2. Advisor: _____
3. Advisor's Phone Number: _____
4. Internship Period Desired: ☐ Fall ☐ Winter ☐ Spring ☐ Summer
5. Date you are available to start: _____
6. Date you want to end: _____
7. Number of credits you will receive for this internship: _____

PREFERRED WORK SCHEDULE

1. What days and hours are you available to be at the museum?

2. Please use the space below for a brief statement of the kind of work you hope to be involved in during this internship:

GOALS

1. Please write a brief statement of your goals and objectives in seeking this internship.

2. How will this experience relate to your career plans and or interests?

REQUIRED SUBMISSIONS

Prospective interns are required to complete the Intern application form. In addition, the following items are required for consideration. Final decision will not be made until all the following are completed.

- A recent writing sample (at least two pages - typed)
- An interview (in person or over the phone)
- Two letters of recommendation from professors
- Your most recent official academic transcript
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Questions?

Please call the education office in Baton Rouge at 225- 342-5414 or in New Orleans at 504.568.8526 or contact us via email at lsmeducation@crt.state.la.us

You will be contacted within two weeks as to the status of your application. Thank you for your interest in being an intern at the Louisiana State Museum